

**BOARD OF SELECTMEN
MINUTES OF MARCH 28, 2017**

PRESENT: Mr. Dario F. Nardi, Chairman, Mr. James A. Gagner, Vice-Chairman and Mr. Marc Richard, Clerk

ATTENDEES: See Attached List

Opened the Meeting at 7:00 PM

Chairman Nardi opened the Meeting and led with the Pledge of Allegiance. He notified all in attendance that this evening's meeting was being both video and audio recorded. Ms. Colleen Montague advised her audio taping this evening's meeting.

MINUTES

Motion to approve the Minutes of March 16, 2017 as written made by Mr. Nardi; second; Mr. Gagner – 2 Yes, 1 Abstention – Mr. Gagner due to absence.

CORRESPONDENCE

1. The Town Clerk would like to announce that voter registration will be held on Wednesday, April 12th from 9 Am to 8 Pm. The Annual Town election will be held on Tuesday, May 2nd from 8 AM to 8 PM and finally, the Special and Annual Town Meeting will be held at Quaboag Regional M/H School on Tuesday, May 9th beginning at 6:30 PM – Noted.
2. The office received notice that Cheryl Gagnon will be retiring from the Senior Center effective April 14th in order to spend more time wither family. She truly enjoyed her time working at the center and offered her assistance in order to provide a smooth transition. – Noted. The office will send a letter of thanks.
3. The office received notification from the Chief of Police that he was able to acquire a live scan fingerprinting system at no cost to the town. If the equipment had been purchased, it would have cost the town \$25,000.00 – Noted and thank you to the Chief on his efforts.
4. The office received notice from the Chief of Police that the Court has awarded \$9,334.00 in forfeited money
5. from a recent drug case in town which has been deposited into the Law Enforcement Trust Account – Noted and thanks to the dedication of our officers.

SEWER DEPARTMENT/LUDLOW CONSTRUCTION – ADJUSTED INVOICE

The Board met to discuss the outstanding bill from Ludlow Construction that was charged to the Sewer Department for the sewer main backup on Main Street. Mr. Nardi met with the Sewer Commissioners and Mr. Mongeon, Chair of the Finance Committee and it was agreed that they (Sewer) would cover half. Mr. Gagner felt that in light of the fact that we (BOS) couldn't get a straight answer; the Sewer Commissioners should pay the bill in its entirety. This extra invoice is not due to the fault of Ludlow Construction as they tied into the line that was marked by the Sewer Department. For the record, this was an error in marking the lines and not done intentionally, however an error nonetheless. Throughout this project, any miscalculation or error by Ludlow Construction, they have absorbed the associated cost. This however they feel they should not have to cover. Ludlow Construction has even lowered the original amount of what was owed. At an impasse, the following motion was made: Motion to have the Sewer Commission pay the entire bill (\$8,250.00) made by Mr. Richard; second: Mr. Gagner – 2 Yes, 1 Opposed – Mr. Nardi.

RECYCLING GRANT – BOARD OF HEALTH

Motion to ratify recycling grant administered by the Board of Health made by Mr. Gagner; second: Mr. Richard – unanimous.

1-DAY LIQUOR LICENSE – CULTURAL COUNCIL

Motion to approve the 1-day pouring license for the Cultural Council for April 1, 2017 and May 13, 2017 made by Mr. Mr. Gagner; second: Mr. Richard – unanimous.

LED STREETLIGHT PROJECT – POLICE DETAIL

The installation of the LED Street lights are scheduled for Monday, weather permitting. The office has currently budgeted for \$10,000.00 for details. The vendor will have 2 flaggers. An additional \$13,000.00 in grants funds will offset the overall costs of the details. Due to the state's regulations, flaggers alone are not permitted. With no further discussion, the following motion was made: Motion to approve the details to the Police Department made by Mr. Gagner; second: Mr. Richard – unanimous.

2016 CCP GRANT

Mr. McKeon presented the 2016 CCP Grant to the Board for consideration. This grant aids the CERT efforts and is at no cost to the town. With no further discussion, the following motion was made: Motion to approve and sign the 2016 CCP Grant as presented made by Mr. Gagner; second: Mr. Richard –unanimous.

EMPLOYEE EVALUATIONS

As per the Town's personnel by-laws, Department Heads are to conduct yearly employee evaluations on their employees. Mr. Nardi stated that if done as a Board, the evaluation would need to be at an open meeting. If done independently, then it can be a one-on-one. The evaluation forms were provided to each of the Board members which they will be able to complete and provide to the designated administrator. Mr. Nardi will administer both the Accountant and Fire Chief, Mr. Gagner will perform the Chief of Police evaluation and Mr. Richard will perform the evaluation on Mrs. Acerra, the Board's Administrative Secretary.

FY 18 BUDGET

Mr. Nardi stated that he attended Pathfinders FY 18 Budget presentation, which was top-notch as usual. There was also discussion regarding Quaboag's budget proposal. They are looking for an increase in the minimum contribution. One potential added expense is the possibility of the district getting a special needs student, which adds approximately an additional \$240,000.00 to the budget. The child is currently not living in town and if is not officially enrolled for the beginning of the new school year, Dr. Kustigian stated that they would return the money to the town. Their E&D was certified at \$798,000.00, which they have not spent.

Also, during their annual audit for the town, the Auditors made recommendations as to how the town should be paying the EMT's. Mr. Nardi provided a draft of the new wage classification, which now depicts EMT's at an hourly rate. This will be before the voters in May.

TREASURY WARRANTS & INVOICES

Motion to approve and sign Warrants Numbers 82 & 83 dated March 27, 2017 in the amounts of \$39,591.57 & \$292,923.09 respectively made by Mr. Gagner; second: Mr. Richard – unanimous.

Motion to approve and sign Warrant Number 81 dated March 27, 2017 in the amount of \$1,160.00 made by Mr. Richard; second: Mr. Nardi – 2 Yes, 1 Abstention – Mr. Gagner

NEW BUSINESS

A brief discussion took place regarding candidate Night. This year, a meet and greet will be held at the Senior Center. This event will not be televised. Mr. Corriveau questioned as to why it is not in the Selectmen's Office. He wondered if it was because he is running against Mr. Nardi. Mr. Nardi assured him it was not, and if you run for elected office, then the candidate should pound the pavement.

COMMENTS & CONCERNS – NONE

Next Meeting Date: April 6th at 6:30 PM with Finance Committee

Motion to Adjourn made by Mr. Gagner; second: Mr. Richard - unanimous at 7:51 PM.

Respectfully submitted,

Rebecca Acerra
Administrative Secretary

Marc W. Richard, Clerk

